

**MINUTES OF THE
REGULAR BOARD MEETING
OF THE
PACIFIC FIRE PROTECTION DISTRICT
FRANKLIN, JEFFERSON, AND ST. LOUIS COUNTIES
STATE OF MISSOURI**

September 3, 2020

BE IT REMEMBERED, that the Board of Directors of Pacific Fire Protection District of Franklin, Jefferson, and St. Louis Counties, Pacific, Missouri met at the office of said District, Boardroom, Central Engine House, 910 West Osage, Pacific, Missouri 63069, on Thursday, September 3, 2020, at 1800 hours (6:00 p.m.). At the above time and place there were present:

1. CALL TO ORDER & ROLL

John C. Davis	-- Director
Chris Wymer	-- Director
Stephen Woodruff	-- Director

Chief Stephen Sagehorn
Assistant Chief Gary Graf

Guests:
Pete Gallagher
Joy Howard via telephone

QUORUM

A quorum being present, Chairman Davis called the meeting to order for the transaction of any and all business to be brought before it at this time.

2. PLEDGE OF ALLEGIANCE

The Chairman called for the Pledge of Allegiance.

3. ACCEPTANCE OF AGENDA

Chairman Davis inquired as to whether or not there were any amendments to the Tentative Agenda for the meeting.

Item: Financial Report: none.

Item: Unfinished Business: none.

Item: New Business: none.

Item: Attorney's Report: none.

Item: Public Comments: none.

The Chairman stated that the **Executive Meeting** remain on the agenda, but stated that it may not be needed.

Subject to the above, Tentative Agenda was accepted as the Final Approved Agenda. Director Woodruff made a motion to approve the Agenda and the motion was duly seconded by Chairman Davis.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director John C. Davis	- Aye
Director Chris Wymer	- Aye
Director Stephen Woodruff	-Aye

4. APPROVAL OF PRIOR MINUTES

The Chairman called for acceptance or rejection of meeting Minutes for the August 20, 2020 Regular Meeting.

On motion made by Chairman Davis and seconded by Director Wymer, the approval of the Board minutes for August 20, 2020 was tabled to the Board meeting on September 17, 2020 due to the absence of District Counsel Butler.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director John C. Davis - Aye
Director Chris Wymer - Aye
Director Stephen Woodruff -Aye

5. BUDGET AND FINANCIAL MATTERS

A. Monthly Disbursement Approval and Treasurer's Report

The Chairman next called for a discussion of financial matters. A financial report was presented to the Board of Directors for review of general revenue checking, capital improvement checking fund, health and welfare, communications fund, escrow balances, preliminary check register with attachments, and account payable invoices.

Chief Sagehorn requested that the Board approve the payment of the invoices for the time period August 21, 2020 through September 3, 2020.

Following a brief discussion, on motion made by Chairman Davis and seconded by Director Woodruff, and the following Motion was unanimously adopted:

**MOTION
ADOPTING THE
August 21, 2020 THROUGH September 3, 2020
TREASURER'S REPORT
OF THE
PACIFIC FIRE PROTECTION DISTRICT**

September 3, 2020

“Upon motion duly made and seconded, the Board of Directors of the Pacific Fire Protection District of Franklin, Jefferson, and St. Louis Counties, Missouri, that the Treasurer's Report submitted to the Board of Directors, September 3, 2020, is hereby approved and accepted, including the payment of bills presented, with corrections if any; Further, that said Report be appended to these Minutes and incorporated herein by reference, and that the disbursements, payment of bills, and transfers of funds therein approved be made by the appropriate District Officers.”

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director John C. Davis - Aye
Director Chris Wymer - Aye
Director Stephen Woodruff -Aye

6. UNFINISHED BUSINESS

The minutes of the Board's prior meeting being approved, the Chairman then requested the presentation of any Unfinished Business.

A. COVID-19 Update

Chief Sagehorn updated the Board concerning the District's response to the coronavirus. Chief Sagehorn provided an update to the Board of District activities related to the coronavirus.

A general discussion was held.

No vote was taken.

B. Certificate of Deposit Resolution 20-06

Chief Sagehorn presented to the Board the new banking resolution 20-06 for the re-investment of 90-day Certificate of Deposit to Bank Star PFPD Certificate of Deposit # 1000008(3 month CD matures 11/24/20).

A brief discussion was held.

After discussion, Director Wymer made a motion to approve CD Resolution 20-06, and the motion was duly seconded by Chairman Davis, and the motion was unanimously approved and accepted:

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director John C. Davis	- Aye
Director Chris Wymer	- Aye
Director Stephen Woodruff	-Aye

C. Election Update

Chief Sagehorn and Pete Gallagher reviewed with the Board the planning and efforts in support of the November 2020 election and also an update on the activities of the Citizens Committee in Support of Proposition Safety.

A general discussion was held.

No vote was taken.

7. **NEW BUSINESS**

Chairman Davis requested the presentation of any New Business.

A. **Bond Defeasance**

Joy Howard attended the meeting via telephone due to COVID-19 and discussed the details of the proposed bond defeasance with the Board.

A general discussion was held.

After discussion, Chairman Davis made a motion to authorize the bond defeasance, and the motion was seconded by Director Woodruff, and the motion was unanimously approved and accepted:

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director John C. Davis	- Aye
Director Chris Wymer	- Aye
Director Stephen Woodruff	-Aye

B. **Medical Loss Ratio Rebate**

Chief Sagehorn provided to the Board for review and approval the reimbursement worksheet prepared by the District Auditor Greg Spinner for the 2019 Medical Loss Ratio Rebate checks.

A brief discussion was held.

After discussion, Chairman Davis made a motion to approve rebates, and the motion was duly seconded by Director Wymer, and the motion was unanimously approved and accepted:

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director John C. Davis - Aye
Director Chris Wymer - Aye
Director Stephen Woodruff -Aye

C. Budget Discussion/Workshop

Chief Sagehorn provided to the Board a proposed budget for 2021 for review and comment.

A general discussion was held.

No vote was taken.

8. ATTORNEY'S REPORT

Attorney Butler did not attend the meeting and did not provide a report.

9. PUBLIC COMMENTS

The Chairman next called for Public Comments.

No comments offered to the Board.

10. EXECUTIVE SESSION

NO MOTION TO HOLD AN EXECUTIVE SESSION WAS MADE BY THE BOARD.

THE CHAIRMAN ANNOUNCED THAT NO OFFICIAL VOTES OR OFFICIAL ACTIONS REQUIRING A ROLL CALL VOTE WERE TAKEN BY THE BOARD IN CLOSED SESSION AT THE September 3, 2020 BOARD MEETING BECAUSE A CLOSED MEETING WAS NOT HELD.

ANNOUNCEMENT OF NEXT MEETING

The Chairman announced that the next Regular Meeting of the Board of Directors shall be held on Thursday, September 17, 2020 by at 1800 hours (6:00 p.m.) at the Boardroom, Central Engine House, Pacific Fire Protection District, 910 West Osage, Pacific, Missouri 63069.

ADJOURNMENT

Upon motion duly made by Director Wymer, and seconded by Director Davis, and unanimously approved, the Chairman adjourned the general public meeting of the Board of Directors at 19:10 hours (7:10 p.m.).

Respectfully submitted,



Chris Wymer, Secretary,
Board of Directors

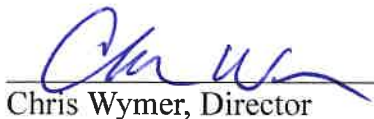
Approved:



John C. Davis, Director

9-17-20

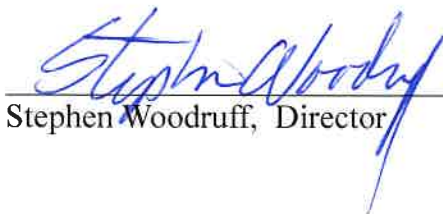
Date



Chris Wymer, Director

9-17-20

Date



Stephen Woodruff, Director

9-17-20

Date