MINUTES OF THE
REGULAR BOARD MEETING
OF THE
PACIFIC FIRE PROTECTION DISTRICT
FRANKLIN, JEFFERSON, AND ST. LOUIS COUNTIES
STATE OF MISSOURI

November 4, 2020

BE IT REMEMBERED, that the Board of Directors of Pacific Fire Protection District of Franklin, Jefferson, and St. Louis Counties, Pacific, Missouri met at the office of said District, Boardroom, Central Engine House, 910 West Osage, Pacific, Missouri 63069, on Wednesday, November 4, 2020, at 1800 hours (6:00 p.m.). At the above time and place there were present:

1. CALL TO ORDER & ROLL

John C. Davis -- Director
Chris Wymer -- Director
Stephen Woodruff -- Director

Chief Stephen Sagehorn
Assistant Chief Gary Graf
District Counsel Patrick Butler – via telephone

Guests:
Pete Gallagher
Captain Brian Jett
Engineer Jay Scull
Enginer Shepard

QUORUM

A quorum being present, Chairman Davis called the meeting to order for the transaction of any and all business to be brought before it at this time.

2. PLEDGE OF ALLEGIANCE

The Chairman called for the Pledge of Allegiance.

3. ACCEPTANCE OF AGENDA

Chairman Davis inquired as to whether or not there were any amendments to the Tentative Agenda for the meeting.

Item: Financial Report: none.

Item: Unfinished Business: none.

Item: New Business: none.

Item: Attorney's Report: none.

Item: Public Comments: none.

The Chairman stated that the **Executive Meeting** remain on the agenda.

Subject to the above, Tentative Agenda was accepted as the Final Approved Agenda. Director Woodruff made a motion to approve the Agenda and the motion was duly seconded by Chairman Davis.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director John C. Davis	- Aye
Director Chris Wymer	- Aye
Director Stephen Woodruff	–Aye

4. APPROVAL OF PRIOR MINUTES

The Chairman called for acceptance or rejection of meeting Minutes for the October 15, 2020 Regular Meeting.

On motion made by Chairman Davis and seconded by Director Wymer, the approval of the Board minutes for October 15, 2020 were approved by the Board of Directors.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director John C. Davis	- Aye
Director Chris Wymer	- Aye
Director Stephen Woodruff	–Aye

5. BUDGET AND FINANCIAL MATTERS

A. Monthly Disbursement Approval and Treasurer's Report

The Chairman next called for a discussion of financial matters. A financial report was presented to the Board of Directors for review of general revenue checking, capital improvement checking fund, health and welfare, communications fund, escrow balances, preliminary check register with attachments, and account payable invoices.

Chief Sagehorn requested that the Board approve the payment of the invoices for the time period October 16, 2020 through November 4, 2020.

Following a brief discussion, on motion made by Chairman Davis and seconded by Director Woodruff, and the following Motion was unanimously adopted:

MOTION
ADOPTING THE
October 15, 2020 THROUGH November 4, 2020
TREASURER'S REPORT
OF THE
PACIFIC FIRE PROTECTION DISTRICT

November 4, 2020

"Upon motion duly made and seconded, the Board of Directors of the Pacific Fire Protection District of Franklin, Jefferson, and St. Louis Counties, Missouri, that the Treasurer's Report submitted to the Board of Directors, November 4, 2020, is hereby approved and accepted, including the payment of bills presented, with corrections if any; Further, that said Report be appended to these Minutes and incorporated herein by reference, and that the disbursements, payment of bills, and transfers of funds therein approved be made by the appropriate District Officers."

The Board of Directors being present and voting affirmatively, the Motion was

adopted and approved. The roll call vote was as follows:

Director John C. Davis	- Aye
Director Chris Wymer	- Aye
Director Stephen Woodruff	–Aye

6. UNFINISHED BUSINESS

The minutes of the Board's prior meeting being approved, the Chairman then requested the presentation of any Unfinished Business.

A. Election Update

Chief Sagehorn and Pete Gallagher reviewed with the Board the results of the successful November 2020 election and the vote totals for the successful Proposition Safety.

A general discussion was held.

No vote was taken.

B. Longe Range Plan - Update

Chief Sagehorn provided copies to the Board of the updated Long Range Plan for review and comment. Chief Sagehorn briefly reviewed the details of the revised Long Range Plan with the Board and answered questions concerning the plan. He stated that the plan will be place on the agenda for the next Board of Directors meeting for approval.

A general discussion was held.

No vote was taken.

7. NEW BUSINESS

Chairman Davis requested the presentation of any New Business.

A. Jefferson County CARES Act

Chief Sagehorn provided to the Board the documents for the reimbursement for

the District's COVID-19 related expenses for Jefferson County for review. Chief Sagehorn updated the Board of the status of the District's application for CARES Act Reimbursement through Jefferson County.

B. Clinical Save - Crew Recognition

Chief Sagehorn provided to the Board a copy of the narrative report for Unit 6116 on October 29, 2020 concerning the crews effort to assist a 67 year old cardiac arrest patient. The crew members of Unit 6116 were able to provide chest compression and a Lucas device on the non-breathing/non-responsive patient for over half an hour until the patient was revived and able to breath on his own. The patient was transported to the hospital in stable condition. Chief Sagehorn stated that we wanted to commend the staff and let the Board know that the conduct of 6116 for the clinical save.

A brief discussion was held.

8. ATTORNEY'S REPORT

Attorney Butler did not make any comments.

9. PUBLIC COMMENTS

The Chairman next called for Public Comments.

No comments offered to the Board.

10. EXECUTIVE SESSION

Thereafter, on motion duly made by Chairman Davis, seconded by Director Wymer, and unanimously adopted, it was decided that there shall be a closed meeting of the board of directors, with closed records and closed vote, to be held for the discussion pursuant to RSMo. Section 610.021 (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; RSMo. Section 610.0.021(3), Hiring, Firing, Discipline or Promoting of Particular Employees by a public governmental body when personal information about the employee is discussed or recorded; and Section 610.021 (11) Specifications for competitive bidding and discussions related to the specifications for competitive bidding;

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director John C. Davis - Aye

Director Stephen Woodruff - Aye
Director Chris Wymer - Aye

Based upon the foregoing vote, the public session of the meeting of the Board of Directors adjourned at 6:28 p.m. and a Closed Meeting was held.

RECONVENMENT OF OPEN SESSION

The public meeting reconvened at 7:05 p.m., after the completion of the closed session.

THE CHAIRMAN ANNOUNCED THAT **NO** OFFICIAL VOTES OR OFFICIAL ACTIONS REQUIRING A ROLL CALL VOTE WERE TAKEN BY THE BOARD IN CLOSED SESSION AT THE NOVEMBER 4, 2020 CLOSED MEETING.

ANNOUNCEMENT OF NEXT MEETING

The Chairman announced that the next Regular Meeting of the Board of Directors shall be held on Thursday, November 19, 2020 by at 1800 hours (6:00 p.m.) at the Boardroom, Central Engine House, Pacific Fire Protection District, 910 West Osage, Pacific, Missouri 63069.

ADJOURNMENT

Upon motion duly made by Director Wymer, and seconded by Director Davis, and unanimously approved, the Chairman adjourned the general public meeting of the Board of Directors at 19:05 hours (7:05 p.m.).

Respectfully submitted,

Chris Wymer, Secretary,
Board of Directors

Approved:

John C. Davis, Director Date

Chris Wymer, Director Date

Stephen Woodruff, Director Date